



MINUTES

Floyd County Electoral Board Meeting Meeting 3 February 2026

Call to Order: 10:09 am

Attending: Paul Kitchen, Chairman

Rollcall – Quorate status confirmed

Sarah Campbell, Gen. Registrar

Bob Smith, Secretary

On Motion: Approved the Agenda items for Meeting by Unanimous Consent
Adopted Minutes for Meeting 8 January 2026 by Unanimous
Consent

Nick Piazza, Vice Chairman

Public Comment: No Speakers

General Registrar's Report:

On the budget, reported that the Board of Supervisors has been made aware that a Special Election is being held in April, This Election may be reimbursed by the state, subject to upcoming legislation. Any such reimbursement would be a percentage based on the size of each locality. Chairman Kitchen, spoke to the Board of Supervisors about potential legislation requiring the establishment of Satellite Registrar's Offices.

Officers of Election - the updated list of the pool of Officers has been sent to the respective Party Chairs for their review and approvals. Party Chairs have returned signed approvals with no objections.

On Motion: By Sec. Smith and 2nd by Vice Chair Piazza, Voted: Smith Yes, Piazza, Yes, and Kitchen Yes, Adopted list of Appointed Officers of Election for one-year Term for 2026.

TextMyGov - Received a solicitation from this company offering enhanced connectivity with the public as regards Public Meetings, Agendas, Public Notices, Contact info for Public officials, etc. Their quote was in the amount of 2.5k for system setup and 5k annual fee. On discussion, the Board concluded that we can get comparable level of service through the existing County system.

Mail-In Ballots- G.R. Campbell was working on the instructions to voters as regards the Need to get Postmarks immediately upon receipt and marking of ballots, however ELECT has already written the instruction update.

Election Center CERA Update - G.R. Has completed the first class.

LESS - Completion dates have been established for documentation of Compliance status as follows:
1 March, Complete Checklist; 1 April, Complete Remediation, and 1 May, Complete Acknowledgement.
D. Francisco and G.R. Campbell are already working on this and we should be at ~ 85% Compliance

Voting System Security Plan Certification - Deadline, 28 August for Locality's 2026 VSSPC annual certification
Our Physical Security Report will be due by 1 August 2026.

New Business - Discussion of Special training for Chief and Asst. Chief Officers on SDR and ADA prior to Special Election in April.

On Motion: By Chair P. Kitchen, Voted Smith Yes, Piazza Yes, Kitchen, Yes, Board approved online training with Certification Score of 80% or greater for current, experienced Officers of Election. All Newly appointed Officers and Chiefs or Assistant Chiefs will be required to attend in-person Training Session.

On Motion: By Chair P. Kitchen, Voted Smith Yes, Piazza Yes, Kitchen Yes, Board approved \$20 Training fee be paid to all Officers regardless of Training Method.
Training Dates, Times and Venue TBD. Curriculum development is in Progress.

Calendar

24 February 10:am L&A Testing
6 March 8:30 am First day, Early Voting Special Election
10 March 10:00 Regular EB Meeting
23 March Bootcamp, Day 1 of Annual VEBA Meeting
8 April 6-8pm Chief and Assistant Chief Training
14 April 10:00 am Regular EB Meeting
14 April 10:00 am First Pre-Processing
17 April 10:00 am 2nd Pre Processing

20 April Voting Equipment Distribution Day
21 April Special Election Day
22 April 10:00 am Canvass and Provisional Meeting
24 April Final AB Ballot Processing Day
27 April Finalize Canvass and Abstracts
5 May Regular EB Meeting
9 June Regular EB Meeting and L&A Testing Day
19 June First Day, Early Voting for Primary Election

No Further Business at hand, On Motion, Adopted Unanimously, Adjourned at 11:34 by Unanimous Consent