



MINUTES

Floyd County Electoral Board Meeting

Meeting 15 December 2025

Call to Order: 13:16 pm

Rollcall – Quorate status confirmed

On Motion: Adoption of Agenda; Smith, Howell, Kitchen: Yes
Approval of Minutes November: Unanimous Consent

Attending: Paul Kitchen, Chairman
Becky Howell, Vice Chair
Sarah Campbell, Gen. Registrar
Bob Smith, Secretary
Nick Piazza, Incoming Board Member

Public Comments: No Speakers

General Registrar's Report:

Debriefing on 9 Dec. BOS Meeting - Budget Request for New Voting Equipment was approved. Arrangement has been made to Signoff on acceptance of the Hart Quote, **On Motion** by R. Smith, and 2nd by B. Howell, Adopted unanimously, Vanguard Equipment Master Agreement 14443 Bid has been accepted by the Electoral Board.

Plan Drawings of the New Electoral Board office space have been submitted to the Board for review, we have requested a time tomorrow, 13 Dec. to conduct a walk-thru of the proposed space. Asbestos Remediation is currently underway, and move-in date remains TBD. We remain in need of climate-controlled storage space whatever space allotted to us, and Move-in will need to be coordinated with Election activities as they unfold.

Post-Novembr Election Review - Overall turnout met our expectations, no major problems with equipment or ballot control and accounting processes. Turnout and results are attached in supporting docs.

Planning for Special Election: Depending on action in Richmond, we may be conducting a Special Election in April 2026 to approve or reject a Constitutional Amendment as regards statewide Redistricting. The Board is planning to work with VEBA, other localities and VERAB to obtain funding from the state to cover the cost of this election as it was not expected when our annual budget was formulated.

Budget YTD Spending vs Budget Forecast: In light of above item, we are formulating a budget request from the County to cover cost of conducting a Special Election, and starting on a list of proposed Election Officers for Party Equity balance, for submission to our Local Democrat and Republican Party Chairmen by 15 February.

Other Business:

FOIA - We have received 2 FOIA Requests, One concerns "I Voted" Stickers, Registrar is working on them now.
Outreach - Registrars Office has prepared a proposal package for the local Scouts Troop, for them to be able participate in some way in local Elections.

New Hours of Operation: New hours for public access will be from 8:30 am to 4:30 pm. Possibility that we will run extended hours for Early Voting and Election Day operations, and shorter hours for Christmas and New Years days.

IT Update: D. Fransico is working on improvements to our Website to make it more intuitive and user-friendly.

Unfinished Business: As mentioned above, New Office Space details and Move-in dates TBD

New Business: Suggestion regarding Vests for Officers, **on motion** by B. Howell, approved unanimously, G.R.
Authorized to obtain pricing before further discussion.

Board Time: Presentation of Certificate to outgoing member, Rebecca Howell, welcome to Mr. Nick Piazza, new Board Member.

Presentation from Chairman Kitchen on VEBA happenings and Potential Special Election.
Brief discussion on Meeting time, will be considered.

Calendar Update: To be formulated at next Meeting as regards Early Voting, L&A and Training

Next Meeting: 8 January, 10:00 am

No further business at hand, Meeting Adjourned by Unanimous Consent at 14:17 pm