



## MINUTES

### Floyd County Electoral Board Meeting

### Meeting 11 July 2025

**Call to Order:** 10:06 am

Attending: Paul Kitchen, Chairman  
Becky Howell, Vice Chair  
Bob Smith, Secretary

Rollcall – Confirmation of quorum

**On Motion:** Adopt Minutes of Meeting 18 June, Added  
Calendar Updates, Adopted unanimously as Amended

**Public Comments:** No Speakers

**Review of Meeting input from G.R.:** Submitted in absentia, State is considering a change to 2-year Election cycle, Oaths of office for Elected Officials to be administered by Clerks of Court, adoption of an Election Officials Appreciation day

**Review of Election Law Changes:** Changed effective 1 July, 2025, Election result reporting to be broken down by Precinct - Curbside, Early, SDRs and Provisionals. G. R. Will report all Provisional Votes, by precinct on separate result Report.

**Unfinished business:**

Outreach, Small town Summer participation, Movie Presentation for Aug, 28th will be "Wild Robots" selected by vote at last event.

Budget: Raise in salary for Election Officers, G.R. to prepare a Proposed for additional compensation.

**New Business:** EB Members will receive a 1.5% bonus, County IT adding Q code for public access to Voter Registration and precinct information, Southern District VEBA meeting, 28 Aug. In Floyd, training on FOIA, Case Studies and Ethics.

**Closed Session:** 1:35 pm

Chairman entered a Motion to enter Closed Meeting to discuss Personnel Matters: Electoral Boards to make determination as to validity. FOIA.53, Under Constitution of Virginia, Article H - 1 Qualification of Voters, Code of Virginia 24.2-400 Proof of Eligibility to Vote. Second by R. Smith, Certified by Roll Call - B. Howell: Yes P. Kitchen: Yes R. Smith: Yes

**Certification of the Closed Meeting.**

Chairman re-convened regular meeting, read declaration: *Whereas* Section 2.2-3711 of the Code of Virginia requires certification by the Electoral Board that closed meeting was conducted in conformity with Virginia law. *Be it Resolved* that the Electoral Board of Floyd County Va., Hereby certifies that to the best of each member's knowledge, (i) Only public business lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies; (ii) Only such public business matters as were identified in the motion conveying the closed meeting were heard, discussed, or considered by the Board. Certified by Roll Call - B. Howell: Yes P. Kitchen: Yes R. Smith: Yes

**On Motion:** Reconvene Regular Meeting, 2:05 pm

**Next Meeting:** 21 August, 1:00 pm

No further business, and no objection, Meeting Adjourned by unanimous consent at 2:06 pm

## Floyd County Electoral Boardg

### Special Meeting 17 July 2025

**Call to Order:** 1:00 pm

Attending: Paul Kitchen, Chairman  
Becky Howell, Vice Chair  
Bob Smith, Secretary  
Sarah Campbell, Gen. Registrar

Rollcall – confirmation of quorum

**On Motion:** Closed Session, 1:05 pm

Chairman entered a Motion to enter Closed Meeting to discuss Personnel Matters: Electoral Boards to make determination as to validity. FOIA.53, Under Constitution of Virginia, Article H - 1 Qualification of Voters, Code of Virginia 24.2-400 Proof of Eligibility to Vote. Second by R. Smith, Certified by Roll Call - B. Howell: Yes P. Kitchen: Yes R. Smith: Yes

**Certification of the Closed Meeting.**

Chairman re-convened regular meeting, read declaration: *Whereas* Section 2.2-3711 of the Code of Virginia requires certification by the Electoral Board that closed meeting was conducted in conformity with Virginia law. *Be it Resolved* that the Electoral Board of Floyd County Va., Hereby certifies that to the best of each member's knowledge, (i) Only public business lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies; (ii) Only such public business matters as were identified in the motion conveying the closed meeting were heard, discussed, or considered by the Board. Certified by Roll Call - B. Howell: Yes P. Kitchen: Yes R. Smith: Yes

**On Motion,** Reconvene Meeting, No further business, and no objection, Meeting Adjourned by unanimous consent at 1:30 pm