



## MINUTES

### Floyd County Electoral Board Meeting

### Meeting 8 May 2025

**Call to Order:** 1:01 pm

Rollcall – Quorate Confirmed

**On Motion:** Adopt Minutes from Meeting 13 March, 2025  
Adopted unanimously

Attending: Paul Kitchen, Chairman  
Becky Howell, Vice Chair  
Bob Smith, Secretary  
Sarah Campbell, Gen. Registrar  
David Francisco, IT Staff

**Public Comment:** No Speakers

**G. R. Report:** Registrar submitted copies of Budget Proposal, and Statistical reports. Reported on a discrepancy regarding a shredder that was ordered, and paid for, but never delivered. This was recently resolved by a refund from the Office Supply company with the refund going to the Admin. Office and requesting it be applied to our account.

**Vulnerability Scan Report:** Copy filed with supporting documents. Results were good, the only problems reported were low-level connectivity discrepancies.

**FY 26 Budget status:** Copy submitted and filed with supporting documents. Our request appears to have been fully funded.

**Unfinished business:** Community Outreach, Small Town Summer Event to take place at Lineberry Park on June 5th. EB will be participating, with Tent and Table, we will need to Come up with some kinds of promotional give-away items.

**Review and Approve Voting System Security Plan:** Reviewed and recommend two changes, Pg. 9 - We should provide a detailed explanation of the Poll Pads connectivity to VERIS, and how this differs from internet connectivity.

#### Work Session to finalize

**Pollworker Training Program:** We will need to conduct a review of training materials on 20 May to finalize slideshow presentation, training materials and focused subject matter.

#### Review and Approve Pollworker

**Precinct Assignments:** G. R. Submitted a preliminary list to Pollworker Precinct assignments which, on motion and Unanimous consent, was approved, with the caveat the the G. R. may need to make some changes prior to Election Day.

**New Business:** Updates to Forms for Election day, Secretary to submit draft copies of Election Day Forms for approval.

#### Calendar Update

20 May Meeting to finalize Materials for Training  
22 May Pollworker Training, Sessions 2 to 5 pm and  
5:30 to 7:00 pm  
5 June Small Town Summer Event  
9 June Pickup School Keys  
10 June AB Pre-Processing Session 1  
12 June EB Meeting

13 June AB Pre-Processing Session 2  
14 June Load Equipment Cages  
16 June Stage all Equipment for Delivery  
Chiefs Meetings  
17 June PRIMARY ELECTION DAY  
18 June Provisional Meeting 1  
Canvass Session 10:00 am

20 June Final AB Processing and  
Provisional Meeting 2  
23 June Final Provisional Meeting,  
Post the Election Results  
24 June (?) Abstracts Due

**Set Next Meeting:** 12 June 1:00 pm

On Motion and Adoption by Unanimous Consent, **Adjourned at 3:20 pm**