



MINUTES
Floyd County Electoral Board Meeting
Meeting 6 February 2025

Call to Order: 1:03 pm

Rollcall – confirmation of quorum

Attending: Paul Kitchen, Chairman
Becky Howell, Vice Chair
Bob Smith, Secretary
Sarah Campbell, Gen. Registrar
David Francisco, IT Staff

On Motion: Adopt Minutes from Meeting 9 January, 2025

Public Comment - No Speakers

GR Report:

LESS - All Office Computers and Printers nearing compliance, working on Baseline from prior LESS document, we are at approximately 160 of 180 entries for submission or 80% complete.

Other Security Reporting Status:

Business Impact Analysis - D. Francisco reported that he has submitted 10 Policy Updates

FY 24/25 Budget Action Items - Our current KnowInk PollPads will likely remain compliant for the next 4-Year Cycle.

Compliance with Security requirement for observers at Ballot Printing Facilities - Our Ballots are printed by Hart and Witness-certified under their production agreement, Ballots produced locally are under the supervision of the General Registrar and sworn Staff members, thereby incurring no additional cost to us.

FY 25/26 Budget Items - HART quote for replacing voting equipment ranges \$65k to \$145k for the next Voting Machine update. The County will begin work on the new Budget in early March.

Voter Registration List - Purge of Voter List completed last week. G.R. Campbell to Certify and submit to the Local Party Chairs. A total of 260 names were removed, subjects either moved, deceased or failed to respond to our Notification letter. Voters who have valid credentials may re-register or do an SDR on Election Day.

Network Separation Status: We are now fully separated, but have yet to complete connection to new .gov. Still have to get one or two Laptops properly working. In Early March, we expect the County to begin

Officers of Election List / Appointments - No public being in attendance, The Board reviewed the list of proposed Officers. On Motion and adoption Unanimously, The Board discussed and amended the submitted list with 3 individuals recommended for changes in assignment. On Motion by Sec. Smith, 2nd by B. Howell and a unanimous vote, list was approved.. G.R. Campbell will be sending out Nomination Letters next week.

Unfinished Business:

G. R. Job Description document being worked on by the G.R., She expects to have submission for Review and adoption at next meeting.

New Business:

Planning for June Primary - Training on Precinct Shutdown and Proper Procedure for SDRs was discussed. Early Voting will commence on 2 May, Election Officer Training Location Date and Venue to be determined.

Calendar Update: No Additions

Next Meeting: 13 March, 1:00 pm

Adjourn by acclamation 2:07 pm